



# TECHNICAL PROJECT MANAGER

## JOB DESCRIPTION

## ABOUT ROCKIT

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**Rockit** is a technical event production company delivering lighting, sound and AV across a wide range of events, venues and clients. A lot of our work takes place in Central London, but we operate across the UK wherever the work takes us. Day to day, we're a team of people who genuinely care about what we do and how we do it.

We've grown a lot over the years, but we've worked hard to keep that small team feel — people know each other, support each other and take real pride in the work we put out. We hold a high standard and we stick to it. We're known for being the team that gets stuck in and makes things happen. The work we deliver matters, and we treat it that way.

We've got a strong drive to keep building and improving as a business. People here take ownership, think ahead and get things moving. There's a shared expectation that we deliver to a high standard every time. If something needs sorting, it gets sorted. The work can be fast-paced and high-pressure at times, with quick turnarounds and long days — but there's a good energy to it. People pull together, step up and look out for each other. Rockit isn't a place where you'll be left on your own - you'll be supported by the team around you. But it's also not somewhere you can sit back and coast; people here get stuck in, take ownership and care about doing things properly.



*Rockit is a place for people who want to be involved, take pride in their work and be part of a team that holds itself to a high standard and raises each other up.*



## HOW WE WORK

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The work here moves quickly and doesn't always go to plan, so clear communication and a calm, practical approach make a big difference. We keep things straightforward. If something needs attention, it gets raised early and dealt with. People keep each other in the loop and work things through rather than letting them drift.

There's a level of ownership that comes with the role. People take responsibility for their work, think ahead and keep things moving, while also knowing when to bring others in for support. On site and in the office, the team is switched on, respectful and focused. Everyone plays their part, and there's a shared understanding of what good looks like.

It suits people who are organised, proactive and comfortable working at pace, and who enjoy being part of a team that works well together and wants to see each other do well.



## THE ROLE

This role sits between Technician and Project Manager, with a strong focus on technical delivery and project support.

As a **Technical Project Manager**, you'll play a key role in planning and delivering projects, with a particular focus on the technical detail and on-site execution. You'll support Project Managers on more complex jobs, while also taking ownership of smaller projects yourself.

You'll be confident working with equipment, systems and technical planning, and comfortable leading on site when required. You'll also build experience in project coordination, client communication and planning, developing towards full Project Manager responsibility over time if that's the right direction for you. This role suits someone who is technically strong, organised and ready to take on more responsibility, while continuing to develop their confidence across the wider project lifecycle.

## WHAT YOU'LL BE DOING

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- Supporting the planning and delivery of projects, with a strong focus on technical detail and execution
- Contributing to equipment specification, system design and technical planning
- Assisting with quotes and project preparation, ensuring plans are accurate and well communicated
- Taking ownership of smaller projects from planning through to delivery
- Supporting Project Managers on larger or more complex projects
- Leading on site for smaller projects, and supporting delivery on larger ones
- Managing technicians, freelancers and contractors during builds, live events and de-rigs
- Remaining hands-on where needed and leading by example on site
- Making technical decisions and solving problems in real time
- Working confidently across lighting, sound, video and staging
- Working closely with Operations to ensure projects are well planned and resourced
- Communicating clearly with the wider team around plans, changes and requirements
- Speaking with clients where appropriate, particularly on projects you are leading
- Supporting positive client relationships through professional and clear communication
- Maintaining high standards across delivery, organisation and presentation
- Following health & safety processes and ensuring work is carried out safely
- Contributing to team communication, project debriefs and continuous improvement



## THE ESSENTIALS

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**Role:** Technical Project Manager

**Hours:** 40 hours per week (flexibility required)

**Salary:** £33,000 - £38,000 (depending on experience)

**Reports to:** Director of Growth & Development

**Location:** Cheshunt, Hertfordshire (EN8) + on-site work

## WHAT WE'RE LOOKING FOR

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### YOU WILL NEED

- Experience within live events / technical production
- Strong working knowledge of at least one core discipline (lighting, sound, or video), with a good overall technical understanding
- Good working knowledge of Microsoft Office (or equivalent)
- Confidence working on site and contributing to technical delivery
- Good organisational skills and ability to stay on top of multiple tasks
- Ability to work under pressure and adapt when plans change
- Full UK driving licence
- Comfortable with the physical demands of the role (manual handling, working at height)

### NICE TO HAVE

- Broader technical knowledge across multiple disciplines
- Experience supporting or leading small projects
- Experience working within venue environments
- Awareness of project management or technical design software (e.g. Current RMS or similar)
- CAD or technical design experience
- IPAF, First Aid or relevant industry qualifications

### ADDITIONAL REQUIREMENTS

- Must be available to work flexible hours, including weekends, evenings and holidays.
- Must have a positive attitude, strong work ethic and willingness to learn.

#### Rockit Event Production Ltd.

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