



PROJECT MANAGER

JOB DESCRIPTION

ABOUT ROCKIT

Rockit is a technical event production company delivering lighting, sound and AV across a wide range of events, venues and clients. A lot of our work takes place in Central London, but we operate across the UK wherever the work takes us. Day to day, we're a team of people who genuinely care about what we do and how we do it.

We've grown a lot over the years, but we've worked hard to keep that small team feel — people know each other, support each other and take real pride in the work we put out. We hold a high standard and we stick to it. We're known for being the team that gets stuck in and makes things happen. The work we deliver matters, and we treat it that way.

We've got a strong drive to keep building and improving as a business. People here take ownership, think ahead and get things moving. There's a shared expectation that we deliver to a high standard every time. If something needs sorting, it gets sorted. The work can be fast-paced and high-pressure at times, with quick turnarounds and long days — but there's a good energy to it. People pull together, step up and look out for each other. Rockit isn't a place where you'll be left on your own - you'll be supported by the team around you. But it's also not somewhere you can sit back and coast; people here get stuck in, take ownership and care about doing things properly.



Rockit is a place for people who want to be involved, take pride in their work and be part of a team that holds itself to a high standard and raises each other up.



HOW WE WORK

The work here moves quickly and doesn't always go to plan, so clear communication and a calm, practical approach make a big difference. We keep things straightforward. If something needs attention, it gets raised early and dealt with. People keep each other in the loop and work things through rather than letting them drift.

There's a level of ownership that comes with the role. People take responsibility for their work, think ahead and keep things moving, while also knowing when to bring others in for support. On site and in the office, the team is switched on, respectful and focused. Everyone plays their part, and there's a shared understanding of what good looks like.

It suits people who are organised, proactive and comfortable working at pace, and who enjoy being part of a team that works well together and wants to see each other do well.



THE ROLE

As a **Project Manager** at **Rockit**, you'll take ownership of projects from initial brief through to delivery and completion, balancing detailed planning in the office with hands-on delivery on site. This is a broad, all-round role. You'll need to be technically capable, organised and confident working with both clients and teams. You'll be expected to plan thoroughly, think ahead and take responsibility for your projects, while also being ready to step in on site and lead from the front when it matters.

The role involves managing multiple projects at different stages, often with tight timelines and changing requirements. Being able to prioritise, adapt and stay on top of the detail is key. You won't be expected to know everything from day one, but you will be expected to take ownership, build confidence quickly and grow into delivering projects independently.

WHAT YOU'LL BE DOING

- Managing projects from initial brief through to delivery and completion, taking responsibility for overall quality and execution
- Producing quotes, specifying equipment and building clear, well thought-through technical plans
- Managing project budgets, tracking costs and maintaining awareness of profitability
- Acting as a key point of contact for clients, leading communication and building strong working relationships
- Supporting the development of existing client relationships and identifying opportunities for repeat or additional work
- Planning projects in detail — equipment, crew, logistics and timelines — ensuring everything is prepared and clearly communicated ahead of delivery
- Working closely with Operations to make sure projects are realistic, well-resourced and set up to run smoothly
- Leading projects on site, managing technicians, freelancers and contractors
- Setting the tone on site through organisation, communication and work ethic
- Remaining hands-on where needed, supporting builds, live events and de-rigs
- Making technical decisions and solving problems in real time, particularly under pressure or when plans change
- Applying strong working knowledge across lighting, sound, video and staging
- Maintaining high standards across all areas of delivery — planning, communication, organisation and presentation
- Ensuring health & safety processes are followed and documentation is completed correctly
- Communicating early around risks, issues or changes
- Contributing to team communication, project debriefs and continuous improvement across the business



THE ESSENTIALS

Role: Project Manager

Hours: 40 hours per week (flexibility required)

Salary: £33,000 - £45,000 (depending on experience)

Reports to: Director of Growth & Development

Location: Cheshunt, Hertfordshire (EN8) & on-site work

WHAT WE'RE LOOKING FOR

YOU WILL NEED

- Experience within live events / technical production
- Good working knowledge of lighting, sound, video and staging
- Experience planning and delivering projects from start to finish
- Confidence managing clients, teams and live environments
- Strong organisational skills and ability to manage multiple priorities
- Ability to work under pressure and adapt when plans change
- Full UK driving licence
- Comfortable with the physical demands of the role (manual handling, working at height)

NICE TO HAVE

- CAD or technical design experience
- Experience managing project budgets or P&L
- Experience leading teams on site
- Experience working within venue environments
- Additional technical skills (rigging, electrical, etc.)
- IPAF, First Aid or relevant industry qualifications

ADDITIONAL REQUIREMENTS

- Must be available to work flexible hours, including weekends, evenings and holidays.
- Must have a positive attitude, strong work ethic and willingness to learn.

Rockit Event Production Ltd.

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